

This termination notice has been created in line with the FIDIC Red Book, please seek legal advice if you intend to send a termination notice under FIDIC Silver Book. Barton Legal do not accept any responsibility for the use of this template to terminate a contract.

**[FIDIC RED BOOK 2017 edition]**

Mr X  
New Road Side Building Contractors Limited  
12 New Road Side  
Rawdon  
Leeds  
LS19 9NR  
[the address in the contract as per clause 1.3(b)]

**[Date of transmission and of posting]**

**By email and pre-paid recorded delivery [as per clause 1.3(a)]**

Dear Mr X,

**NOTICE OF TERMINATION<sup>1</sup>**

**Site [Define]**

**Contractor: New Road Side Building Contractors Limited**

**Employer: William A Barton of Rawdon Property Developments Limited**

**Contract: [define]**

**Termination of the Contract under clause 15.2(g) (Contractor's Insolvency)**

Following notification that your company has gone into liquidation as at [date], we, the Employer under the above captioned Contract, hereby give you, the Contractor, notice pursuant to clause 15.2(g) of the GCOC of our termination of the Contract.

Pursuant to Clause 1.3, we have sent this letter both by post and electronic means.

Clause 15.2.2 provides that termination of the Contract because of Insolvency means the termination is effective immediately upon receipt of the Notice. When sent by electronic means, a notice takes effect the day after it is sent, or if by post, the effective date is the date of receipt.

In any event, please kindly acknowledge receipt of this letter.

In accordance with clause 15.2.3, please also comply with the following instructions:

1. You, your employees and your agents must leave the Site as soon as practicable;
2. Please ensure the Site is secure and safe upon your departure. Please erect or leave all structures, fences and defences that are necessary to protect life, property and the safety of the Works.
3. Please enter into assignment agreements to assign the following sub-contracts to our company [provide descriptions of who these are, e.g. Steelwork, etc.];
4. Please deliver to the Engineer forthwith:
  - a. any of the Goods (plant, equipment and materials) that will be needed to complete the Works which are either on the Site or paid for and pending delivery to the Site;
  - b. All Contractor's Documents and design documents relevant to the works.

We shall be in contact in due course to provide any further notices pursuant to clause 15.2.4, and give notice of our intention to proceed with the Engineer's Valuation after Termination and final payment in accordance with clauses 15.3 and 15.4 of the GCOC.

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<sup>1</sup> As prescribed by clause 1.3 of the GCOC

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Yours faithfully,

[Signature]

**William A Barton of Rawdon Property Developments Limited**

cc. The Engineer; the Liquidator.

*Not to be considered as legal advice*